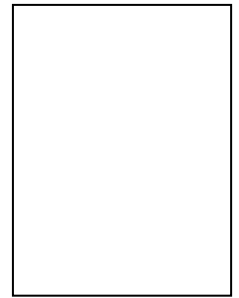


## EMPLOYMENT APPLICATION FORM

- Please complete in BLOCK LETTERS.
- This application form should be duly completed and returned with a passport size photograph.
- Please attach photocopies of Educational Certificates, Testimonials and Identity Card to this form. Originals are to be produced at the interview.



POSITION APPLIED FOR

A. \_\_\_\_\_  
B. \_\_\_\_\_

Name	:	_____	Driving Licence No	:	_____
Birth date	:	_____	Race	:	_____
Sex	:	_____	Class	:	_____
Religion	:	_____	Citizenship	:	_____
Marital Status	:	_____	E-mail Address	:	_____
			I/C No./ Colour	:	_____
			Contact No	:	_____
			Passport No	:	_____
			(home/office/hp)	:	_____

Permanent Address / Contact No : \_\_\_\_\_  
Brunei Address / Contact No : \_\_\_\_\_

Relatives/Friends employed by this Company

Name	Relationship

Educational History

Name of School/College/University	Highest standard passed	Year	
		from	to
Secondary			
Pre-University			
College			
University			
Others			

**Special Skills or Training**

What Foreign Language Do You Speak, Read And / Or Write Fluently?

Malay :	English :	Chinese/others: _____	Others : _____
Speak : Fluent    Good    Fair <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Speak : Fluent    Good    Fair <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Speak : Fluent    Good    Fair <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Speak : Fluent    Good    Fair <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Read: Fluent    Good    Fair <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Read: Fluent    Good    Fair <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Read: Fluent    Good    Fair <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Read: Fluent    Good    Fair <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Write: Fluent    Good    Fair <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Write: Fluent    Good    Fair <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Write: Fluent    Good    Fair <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Write: Fluent    Good    Fair <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Computer Skills (Yes / No)

Please specify software you are familiar with


**PREVIOUS EMPLOYMENT AND REFERENCES**

	Present / Last Employer	Previously Employed by (1)	Previously Employed by (2)
Name of Employer			
Address			
Date of Employment			
Position(s) Held			
Salary			
Reason for leaving			

**Personal references – Please give the names and addresses to whom you are not related**

Name	1.	2.	3.
Address			
Contact No			

**PERSONS TO BE NOTIFIED IN CASE OF ACCIDENT OR EMERGENCY**

Name	1.	2.	3.
Relationship			
Address			
Contact No			

1. Expected Salary : \_\_\_\_\_ Per Working Day / Per Month

2. Have you been convicted for any crime? YES / NO  
 If YES, please give details : \_\_\_\_\_  
 \_\_\_\_\_

3. Are you suffering or have suffered from any **major illness** or **disability**? YES / NO  
 If YES, please give details : \_\_\_\_\_  
 \_\_\_\_\_

4. Have or had you any undesirable habits such as excessive alcohol, drug addiction or gambling? YES / NO

5. If selected, are you prepared to be posted or transferred to any of our branches in the State of Negara Brunei Darussalam?  
 YES / NO

**DECLARATION**

I hereby to declare that all information given by me in this form to be the best of my knowledge true and correct.

I also declare that I have not withheld any information that may be relevant to your decision to offer me an employment in the company.

I fully agree that my service is at the discretion of the Company to be terminated if any part of this declaration is false.

_____ Date of Application	_____ Signature of Application
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**FOR HR PERSONNEL DEPARTMENT USE**

Date received :